



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

**MEETING DATE** 2018-05-22 10:05 - Regular School Board Meeting

**AGENDA ITEM** ITEMS

**CATEGORY** CC. BOARD POLICIES

**DEPARTMENT** Compensation (Human Resources)

**Special Order Request**  
 Yes  No

**Time**

**Open Agenda**  
 Yes  No

**ITEM No.:**  
 CC-4.

**TITLE:**  
 The School Board of Broward County, Florida, 2018-2019 Organizational Chart Job Descriptions, for the Division of Chief Human Resources & Equity Officer

**REQUESTED ACTION:**  
 Approve the revised job descriptions, identified through the 2018-2019 Organizational Chart, for the Division of Chief Human Resources & Equity Officer. This is the **First** reading.

**SUMMARY EXPLANATION AND BACKGROUND:**  
 The revised job descriptions for the Supervisor, Personnel Records, the Specialist, Human Resources, and the Specialist, Employee & Labor Relations positions, identified through the 2018-2019 Organizational Chart for the Chief Human Resources & Equity Officer, are being submitted for approval. The job descriptions were publicized for rule adoption in compliance with Florida Statutes on April 29, 2018. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/>

**SCHOOL BOARD GOALS:**  
 **Goal 1: High Quality Instruction**  **Goal 2: Continuous Improvement**  **Goal 3: Effective Communication**

**FINANCIAL IMPACT:**  
 The revisions to these job descriptions represent no additional financial impact to the District. Please see attached Executive Summary.

**EXHIBITS: (List)**  
 (1) Executive Summary (2) Supervisor Personnel Records Job Description (3) Specialist Human Resources Job Description (4) Specialist Employee Labor Relations Job Description

**BOARD ACTION:**  
  
 (For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Rose M. Hall	Phone: 754-321-0144
Name: Craig J. Nichols	Phone: 754-321-1840

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**  
 Craig J. Nichols - Chief Human Resources & Equity Officer

Approved In Open Board Meeting On: \_\_\_\_\_  
 By: \_\_\_\_\_

Signature  
 \_\_\_\_\_

School Board Chair